

DRAFT BYLAWS OF A PROPOSED NEVADA SLDS GOVERNANCE COMMITTEE

Note: Language is developed from bylaws, charter documents, governance documents, and/or e-mail communications with staff associated with statewide longitudinal data system governance committees of the following states: FL, KY, MD, MN, TX, and UT. Vision and mission language was adopted by the NV P-16 Advisory Council in March 2012.

I. AUTHORITY

Nevada's Statewide Longitudinal Education Data System (SLEDs) Governance Committee:

- exists to accomplish the vision and mission of the Nevada Statewide Longitudinal Education Data System, as defined by the Nevada P-20 Advisory Council.
- is comprised of qualified individuals appointed by majority vote of a quorum of the Nevada P-20 Advisory Council.
- executes deliverables and meets deadlines established by majority vote of a quorum of the Nevada P-20 Advisory Council.
- is empowered to appoint working groups as detailed herein.

These bylaws detail the manner in which Nevada's SLEDs Governance Committee, under the direction of the Nevada P-20 Advisory Council, will execute the purposes set forth in Executive Order(s) [*insert number/date*] and/or NRS [*insert number*].

With respect to participating agencies and organizations, Memoranda of Agreement relevant to the work of Nevada's SLEDs Governance Committee will be facilitated, secured and housed with the Nevada P-20 Advisory Council or its designee(s).

With respect to participating agencies and organizations, Data Sharing Agreements relevant to the work of Nevada's SLEDs Governance Committee will be facilitated, secured and housed with the Governance Committee or its designee(s).

Nevada's SLEDs Governance Committee and its subcommittees are subject to and comply with Nevada's Open Meeting Law. All Memoranda of Agreement and Data Sharing Agreements executed to accomplish the purposes of Nevada's SLEDs comply with applicable state and federal law.

The Nevada Department of Education is the agency authorized to house Nevada's SLEDs and to facilitate the work of Nevada's SLEDs Governance Committee.

II. PURPOSE

Vision:

A seamless, unified information sharing system enabling data-driven decision making along the P-20 continuum.

Mission:

Nevada's P-20 SLEDs will provide stakeholders in public education including educators, policymakers, and communities with a comprehensive, integrated data and analysis system for informed decision making which will lead to educational improvement at all levels.

Objectives:

Nevada's P-20 SLEDs will facilitate:

- evaluation of student progress along the P-20 continuum and into the workforce.
- evaluation of teacher effectiveness from pre-kindergarten through post-secondary education
- introduction of innovation and change throughout the P-20 continuum.
- evaluation of return on investment in educational services, programs and initiatives.

Deliverables:

Toward accomplishment of the objectives, mission and vision Nevada's SLEDs, the P-20 Advisory Council will propose, monitor progress toward, and adjust, as necessary over time, focused and deadline-specific deliverables of the Committee. Deliverables, deadlines, and monitoring information will be recorded in the minutes of the P-20 Advisory Council and will be posted online. The Council may request the assistance of the Committee and/or its working groups in defining deliverables in contexts appropriate to data management capabilities.

Directives:

Toward accomplishment of its deliverables and objectives, Nevada's SLEDs Governance Committee is authorized to facilitate the creation of cross-agency Data Sharing Agreements and is further authorized create formal directives defining cross-agency roles and processes for data collection, storage and use.

III. RESOURCES

The P-20 Advisory Council will engage in collaborative resource development toward long-term viability of Nevada's SLEDs.

Nevada's SLEDs Governance Committee will compile and regularly deliver to the Council an accounting of in-kind and financial resources needed and/or appropriated by each member entity toward accomplishment of the purposes and deliverables of the Committee.

IV. COMPOSITION

Nevada's SLEDs Governance Committee is comprised of the key decision maker of each contributing agency, and one facilitator, detailed as follows:

Committee Membership

- Nevada Department of Education: State Superintendent, representing NDE, early learning organizations, school districts, and charter schools
- Nevada System of Higher Education: Chancellor, representing institutions of higher education
- Nevada Department of Employment, Training and Rehabilitation: Director

Facilitator

Because Nevada's SLEDs will be housed in the Nevada Department of Education, the State Superintendent shall appoint a qualified member of NDE staff as facilitator to the SLEDs Governance Committee.

Future Membership

It is anticipated that future contributors to Nevada's SLEDs may include additional agencies and organizations. The P-20 Council may thus expand the SLEDs Governance Committee membership in the future.

V. GOVERNANCE COMMITTEE WORKING GROUPS

Toward accomplishment of its purposes and deliverables, Nevada's SLEDs Governance Committee is empowered to establish and appoint qualified membership to two working groups, with respective duties detailed as follows:

Research Working Group

1. Evaluate and consider research and evaluation topics at the request of the P-20 Advisory Council and/or at the request of other stakeholders in Nevada, as deemed appropriate by the SLEDs Governance Committee. Develop and ratify, by majority vote of a quorum, written recommendations in response to said requests, and forward recommendations to the P-20 Advisory Council, to be formalized by majority vote of a quorum of the Council as deliverables of the SLEDs Governance Committee.

2. Evaluate deliverables in context of current resources and data sharing capabilities of participating agencies and organizations. Develop and ratify, by majority vote of a quorum, written recommended prioritization and deadlines for deliverables of the SLEDs Governance Committee.
3. Execute deliverables that are assigned by the SLEDs Governance Committee to the Research Working Group.

Data Management Working Group

1. Consider Committee requests for data elements to be included in the Nevada's SLEDs. Map resources required and proposed timeline for addition of each requested data element. Develop and ratify, by majority vote of a quorum, written recommended procedures for addition of each requested data element. Upon ratification of the procedure by the SLEDs Governance Committee, add the element to the SLEDs.
2. Develop, for ratification by the SLEDs Governance Committee, written data security protocols and data transfer procedures, including protocols necessary for compliance with state and federal law.
3. Develop, for ratification by the SLEDs Governance Committee, written procedures for compliance with public records requests and requests for access to SLEDs data for research purposes.
4. Execute deliverables that are assigned by the SLEDs Governance Committee to the Data Management Working Group.